

Please choose your component of service

Army

Active/Cadet/Active Guard Reserve (AGR) Reserve
National Guard

Civilian

DoD Civilian Employee (includes Civilians employed by the Army, Navy, & Defense Agencies)

“Regular” Civilian (includes Civilians that are traveling in support of but **not employed** by

the

Agencies))

Department of Defense (i.e., Army, Navy, Air Force, Marines, & Defense

Navy

Other



Other→

Exit

For this specific trip, are you able to file and/or have you ever filed all or any portion of this travel claim through **Defense Travel System (DTS)**?

- **Yes**

- **No**

Help

**Back to
Main Page**

If any portion of your travel has already been reimbursed through DTS, you **should not** file a manual travel voucher.

Filing a manual travel voucher when also being paid in DTS for the same period of travel can result in overpayments, which will ultimately put you in **debt** to the United States.

If you have a DTS profile, then it is recommended that you check with your DTS administrator before filing a manual claim.

Previous
Page

Back to
Main Page

Unfortunately...

- DFAS Travel cannot pay your manual travel claim.
- You must file or continue to file your claim within DTS. Otherwise, if you submit a manual claim, your claim will be returned to you without payment.
- [Click here for DTS](#)

**Previous
Page**

**Back to
Main Page**

Other → No DTS →

Exit

Which military branch cut your orders?

- Army
- Other

**Previous
Page**

**Back to
Main Page**

Other→No DTS→ Other→

Exit

Does this travel claim pertain to TDY orders which depart and return you to Iraq, Kuwait, or Afghanistan?

☒ Yes

☐ No

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Kuwait Mission Travel Claim

- Please send your Kuwait Mission Travel Claim to **DFAS-IN Travel Pay: Contingency Travel.**
- Email: kumission@dfas.mil
or
- **FTP Server:** Corp2

Previous
Page

Back to
Main Page

Unfortunately...

- DFAS Travel does not pay your type of travel.
- Please contact your servicing finance office for details about where to submit your travel claim. For additional questions, please consult your chain of command for proper filing procedures.

**Previous
Page**

**Back to
Main Page**

Hmm...

- DFAS *might* process your travel claim.
- Please contact the DFAS Travel Pay Customer Service to determine where to submit your travel claim.
 - Toll free: 1-888-332-7366
 - DSN: 699-0300
 - Submit Inquiry: <http://go.usa.gov/9Sx>

**Previous
Page**

**Back to
Main Page**

For this specific trip, are you able to file and/or have you ever filed all or any portion of this travel claim through **Defense Travel System (DTS)**?

- Yes

- No

Help

Back to
Main Page

If any portion of your travel has already been reimbursed through DTS, you **should not** file a manual travel voucher.

Filing a manual travel voucher when also being paid in DTS for the same period of travel can result in overpayments, which will ultimately put you in **debt** to the United States.

If you have a DTS profile, then it is recommended that you check with your DTS administrator before filing a manual claim.

Previous
Page

Back to
Main Page

Unfortunately...

- DFAS Travel cannot pay your manual travel claim.
- You must file or continue to file your claim within DTS. Otherwise, if you submit a manual claim, your claim will be returned to you without payment.
- [Click here for DTS](#)

**Previous
Page**

**Back to
Main Page**

Please choose your type of travel

- TDY/TCS
- PCS
- I'm traveling as a result of a noncombatant evacuation

**Previous
Page**

**Back to
Main Page**

Did one of the following issue your evacuation order?

Space and Naval Warfare Systems (SPAWAR)

Naval Undersea Warfare Center (NUWC-Newport and Keyport)

Naval Air Systems Command (NAVAIR)

Naval Sea Systems Command (NAVSEA)

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Did one of the following issue your evacuation order?

Naval Air Warfare Center Weapons Division (NAWCWD)-China Lake

Naval Surface Warfare Center (NSWC)-Crane Division

Naval Reserve Officers Training Corp (NROTC)

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Noncombatant Evacuation Operations (NEO) Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
 - **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
 - **Email:** DFASINTravelColumbus@dfas.mil
 - **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

Previous
Page

Back to
Main Page

Your travel claim type is a...

Navy Noncombatant Evacuation Operations (NEO) Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
 - **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
 - **Email:** DFASINTravelColumbus@dfas.mil
 - **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

Previous
Page

Back to
Main Page

Unfortunately...

- DFAS was unable to determine where to submit your Navy noncombatant evacuation operations travel order.
- Please submit your claim to your servicing finance office. If you have additional questions, please consult your chain of command.

**Previous
Page**

**Back to
Main Page**

Unfortunately...

- DFAS does not process Navy PCS claims
- Please submit your claim to your servicing finance office. If you have additional questions, please consult your chain of command.

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Navy → No DTS → TDY/TCS → Not KUMISSION → Naval Air Warfare Center
Weapons Division (NAWCWD)-China Lake

Exit

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
 - **Fax Number:** 317-275-0150 or DSN: 510-366-0150
 - **Email:** DFASINTravelColumbus@dfas.mil
 - **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Navy → No DTS → TDY/TCS → Not KUMISSION → Naval Reserve Officers Training Corp (NROTC)

Exit

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Does this travel claim pertain to TDY orders which depart and return you to Iraq, Kuwait, or Afghanistan?

☒ Yes

☐ No

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Kuwait Mission Travel Claim

- Please send your Kuwait Mission Travel Claim to
DFAS-IN: Travel Pay: Contingency Travel.
- Email: kumission@dfas.mil
or
- **FTP Server:** Corp2

Previous
Page

Back to
Main Page

You are traveling in support of...

- Space and Naval Warfare Systems (SPAWAR)
- Naval Undersea Warfare Center (NUWC-Newport and Keyport)
- Naval Air Systems Command (NAVAIR)
- Naval Sea Systems Command (NAVSEA)
- Naval Air Warfare Center Weapons Division (NAWCWD)-China Lake
- Naval Surface Warfare Center (NSWC)-Crane Division
- Naval Reserve Officers Training Corp (NROTC)
- Other

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Kuwait Mission Travel Claim

- Please send your Kuwait Mission Travel Claim to **DFAS-IN Travel Pay: Contingency Travel.**
- Email: kumission@dfas.mil
or
- **FTP Server:** Corp2

Previous
Page

Back to
Main Page

Navy → No DTS → TDY/TCS → Not KUMISSION → Other →

Exit

Unfortunately...

- We cannot determine your type of travel.
- Please contact your unit to determine where to send your Navy Travel Claim.

**Previous
Page**

**Back to
Main Page**

For this specific trip, are you able to file and/or have you ever filed all or any portion of this travel claim through **Defense Travel System** (DTS)?

- **Yes**

- **No**

Help

**Back to
Main Page**

If any portion of your travel has already been reimbursed through DTS, you **should not** file a manual travel voucher.

Filing a manual travel voucher when also being paid in DTS for the same period of travel can result in overpayments, which will ultimately put you in **debt** to the United States.

If you have a DTS profile, then it is recommended that you check with your DTS administrator before filing a manual claim.

Previous
Page

Back to
Main Page

Unfortunately...

- DFAS Travel cannot pay your manual travel claim.
- You must file or continue to file your claim within DTS. Otherwise, if you submit a manual claim, your claim will be returned to you without payment.
- [Click here for DTS](#)

**Previous
Page**

**Back to
Main Page**

Please choose your type of travel

- Permanent Change of Station (PCS)/ Personally Procured Move (PPM)/ Do-It-Yourself Move (DITY)/ Retirement travel
- TDY/TCS
- I'm traveling because I was wounded in action or in support of a soldier that was wounded in action or killed in action

**Previous
Page**

**Back to
Main Page**

Select one of the following types of PCS

- **PCS claim and advances**
- **Personally Procured Move (PPM)/ Do-It-Yourself Move (DITY)**
- **Retirement Claim**

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

MilPCS

You will in-process with your local Defense Military Pay Office (DMPO). Your DMPO will send your Military PCS travel voucher to **DFAS-Rome Travel Pay: Mil PCS Travel** for processing. If you have questions, please contact your DMPO.

**Previous
Page**

**Back to
Main Page**

Exit

Your travel claim type is a...

MilPCS PPM/DITY Claim

All military **PPM/DITY** claims must go through the servicing Transportation Office for approval of weight allowance. Then, submit to **DFAS-Rome Travel Pay: Mil PCS Travel** via fax or mail:

● **Fax number:** 317-275-0277 DSN: 510-366-0277

● **Mailing Address:**

DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Exit

Your travel claim type is a...

MilPCS Retirement Claim

Please submit your Retirement Travel Claim to **DFAS-Rome Travel Pay: Mil PCS Travel** via fax or mail.

● **Fax number:** 317-275-0277 DSN: 510-366-0277

● **Mailing Address:**

DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Casualty Travel Claim

● Please submit your Casualty claim to **DFAS- IN Travel Pay: Casualty Travel**.

● **Fax Number:** 317-275-0138

DSN: 510-366-0138

● **Email:** DFAS-INTravelCasualty@dfas.mil

● **Mailing address:**

DFAS Travel Pay Services

Attn: Casualty Travel

Dept 3700

8899 East 56th Street

Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Are you a mobilized soldier?

This includes all members of the National Guard traveling in support of Operation Iraqi Freedom, Global War on Terror, Operation Enduring Freedom, Operation Noble Eagle, and/or Overseas Contingency Operation.

☒ Yes

☐ No

**Previous
Page**

**Back to
Main Page**

Army National Guard → No DTS → TDY/TCS → Not mobilized →
Not commissioned

Exit

Unfortunately.

- Please submit your claim through your unit chain of command and it will be submitted to the appropriate USPFO.
- For additional questions, please contact 1-877-ARNGPAY or email ARNG-MILPAY@ARNG-FSC.NGB.ARMY.MIL

**Previous
Page**

**Back to
Main Page**

Exit

Are you traveling in support of another agency?

Check the accounting classification, if it starts with a “**97**”-click yes.

If traveling in support of the Army Materiel Command-click yes.

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army National Guard → No DTS → TDY/TCS → Mobilized →
Not KUMISSION → Agency →

Exit

Are you traveling in support of any of the following agencies?

**Defense Contract Management Agency
(DCMA),**

**Defense Contract Audit Agency (DCAA), or
Defense Logistic Agency (DLA)**

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army National Guard → No DTS → TDY/TCS → Mobilized →
Not KUMISSION → Agency → Not DCMA/DCAA/DLA →

Exit

Are traveling in support of Army Materiel Command (AMC)?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army National Guard → No DTS → TDY/TCS → Mobilized →
Not KUMISSION → Agency → Not DCMA/DCAA/DLA → AMC

Exit

Your travel claim type is a...

Army Materiel Command Claim

- Please submit your travel claim/advance to **DFAS-Rome Travel Pay: AMC Travel** for processing.
- **Fax Number:** 317-275-0333
DSN 510-366-0333
- **Email:** DRO-AMCTravel@dfas.mil
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army National Guard → No DTS → TDY/TCS → Mobilized →
Not KUMISSION → Agency → Not DCMA/DCAA/DLA → Not AMC

Exit

Your travel claim type is a...

Defense Agency Travel

- Please submit your travel claim/advance to **DFAS-Rome**
Travel Pay: Defense Agency Travel for processing.
- **Fax Number:** 317-275-0335
DSN 510-366-0335
- **Email:** DRO-DATravel@dfas.mil
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army National Guard → No DTS → TDY/TCS → Mobilized →
Not KUMISSION → Agency → DCMA/DCAA/DLA

Exit

Your travel claim type is a...

Special Actions TDY

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Are you currently stationed in the CENTCOM AOR and performing travel directed on a DD Form 1610?

☒ Yes

☐ No

**Previous
Page**

**Back to
Main Page**

Exit

Your travel claim type is a...

Kuwait Mission Travel Claim

- Please send your Kuwait Mission Travel Claim to
DFAS-IN Travel Pay: Contingency Travel.
- **Email:** kumission@dfas.mil
or
- **FTP Server:** Corp2

**Previous
Page**

**Back to
Main Page**

Army National Guard → No DTS → TDY/TCS → Mobilized →
Not KUMISSION → No Agency →

Are you requesting an advance?

- Yes
- No

Exit

**Previous
Page**

**Back to
Main Page**

Army National Guard → No DTS → TDY/TCS → Mobilized →
NOT KUMISSION → No Agency → Advance

Exit

Your travel claim type is a....

Contingency Advance

- Please submit your Contingency Advance to **DFAS-IN Travel Pay: Contingency Travel.**
- **Fax Number:** 317-275-0122
DSN: 510-366-0122
- **Email:** DFAS-INCTOAdvances@dfas.mil
- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3900
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army National Guard → No DTS → TDY/TCS → Mobilized →
Not KUMISSION → No Agency → Not Advance

Exit

Your travel claim type is a....

Contingency Travel Claim

- Please submit your Contingency Claim to **DFAS- IN Travel Pay: Contingency Travel.**
- **Fax Number:** 317-275-0332
DSN: 510-366-0332
- **Email:** contingency_travel@dfas.mil
- **Mailing Address:** DFAS Travel Pay Services
Attn: Dept 3900
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

For this specific trip, are you able to file and/or have you ever filed all or any portion of this travel claim through **Defense Travel System (DTS)**?

- **Yes**

- **No**

Help

**Back to
Main Page**

If any portion of your travel has already been reimbursed through DTS, you **should not** file a manual travel voucher.

Filing a manual travel voucher when also being paid in DTS for the same period of travel can result in overpayments, which will ultimately put you in **debt** to the United States.

If you have a DTS profile, then it is recommended that you check with your DTS administrator before filing a manual claim.

Previous
Page

Back to
Main Page

Unfortunately...

- DFAS Travel cannot pay your manual travel claim.
- You must file or continue to file your claim within DTS. Otherwise, if you submit a manual claim, your claim will be returned to you without payment.
- [Click here for DTS](#)

**Previous
Page**

**Back to
Main Page**

Please choose your type of travel

- Permanent Change of Station (PCS)/ Personally Procured Move (PPM)/ Do-It-Yourself Move (DITY)/ Retirement travel
- Normal TDY and Deployments (this includes TCS travel)
- I'm traveling because I was wounded in action or in support of a soldier that was wounded in action or killed in action

**Previous
Page**

**Back to
Main Page**

For this specific trip, are you able to file and/or have you ever filed all or any portion of this travel claim through **Defense Travel System (DTS)**?

- **Yes**
- **No**

Help

**Back to
Main Page**

If any portion of your travel has already been reimbursed through DTS, you **should not** file a manual travel voucher.

Filing a manual travel voucher when also being paid in DTS for the same period of travel can result in overpayments, which will ultimately put you in **debt** to the United States.

If you have a DTS profile, then it is recommended that you check with your DTS administrator before filing a manual claim.

Previous
Page

Back to
Main Page

Unfortunately...

- DFAS Travel cannot pay your manual travel claim.
- You must file or continue to file your claim within DTS. Otherwise, if you submit a manual claim, your claim will be returned to you without payment.
- [Click here for DTS](#)

**Previous
Page**

**Back to
Main Page**

Please choose your type of travel

- Permanent Change of Station (PCS)/ Personally Procured Move (PPM)/Do-It-Yourself Move (DITY)/Retirement travel
- TDY/TCS
- I'm traveling because I was wounded in action or in support of a soldier that was wounded in action or killed in action

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Casualty Travel Claim

● Please submit your Casualty claim to **DFAS-IN Travel Pay: Casualty Travel**.

● **Fax Number:** 317-275-0138

DSN: 510-366-0138

● **Email:** DFAS-INTravelCasualty@dfas.mil

● **Mailing address:**

DFAS Travel Pay Services

Attn: Casualty Travel

Dept 3700

8899 East 56th Street

Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Select one of the following types of PCS

- **PCS claim and advances**
- **Personally Procured Move (PPM)/ Do-It-Yourself Move (DITY)**
- **Retirement Claim**

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

MilPCS

You will in-process with your local Defense Military Pay Office (DMPO). Your DMPO will send your Military PCS travel voucher to **DFAS-Rome Travel Pay: Mil PCS Travel** for processing. If you have questions, please contact your DMPO.

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → PCS/PPM/DITY/Retirement → PPM/DITY

Exit

Your travel claim type is a...

MilPCS PPM/DITY Claim

All military PPM/DITY claims must go through the servicing Transportation Office for approval of weight allowance. Then, submit to **DFAS-Rome Travel Pay: Mil PCS Travel** via fax or mail:

● **Fax number:** 317-275-0277 DSN: 510-366-0277

● **Mailing Address:**

DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

MilPCS Retirement Claim

Please submit your Retirement Travel Claim to **DFAS-Rome Travel Pay: Mil PCS Travel** via fax or mail.

● **Fax number:** 317-275-0277 DSN: 510-366-0277

● **Mailing Address:**

DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Active/Cadet/AGR → No DTS→TDY →

Exit

Does this travel claim pertain to TDY orders which depart and return you to Iraq, Kuwait, or Afghanistan?

☒ Yes

☐ No

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Active Kuwait Mission Travel Claim

- Please send your Active Kuwait Mission Travel Claim to **DFAS-Rome Travel Pay: Active Travel Kuwait Mission Team**.
- Email: **DRO-KU-MISSION@DFAS.MIL**

Previous
Page

Back to
Main Page

Exit

Are you traveling in support of another agency?

Check the accounting classification, if it starts with a “**97**”-click yes.
If traveling in support of the Army Materiel Command-click yes.

- Yes

- No

**Previous
Page**

**Back to
Main Page**

Active/Cadet/AGR → No DTS → Normal TDY/Deployments →
Not KUMISSION → Agency →

Exit

Are you traveling in support of any of the following agencies?

**Defense Contract Management Agency (DCMA),
Defense Contract Audit Agency (DCAA), or
Defense Logistic Agency (DLA)**

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Active/Cadet/AGR → No DTS→Normal TDY/Deployments→
Not KUMISSION→Agency→Not DCMA/DCAA/DLA

Exit

Are traveling in support of Army Materiel Command (AMC)?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Active/Cadet/AGR → No DTS → Normal TDY/Deployments →
Not KUMISSION → Agency → Not DCMA/DCAA/DLA → AMC

Exit

Your travel claim type is a...

Army Materiel Command Claim

- Please submit your travel claim/advance to **DFAS-Rome Travel Pay: AMC Travel** for processing.
- **Fax Number:** 317-275-0333
DSN 510-366-0333
- **Email:** DRO-AMCTravel@dfas.mil
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Active/Cadet/AGR → No DTS → Normal TDY/Deployments →
Not KUMISSION → Agency → Not DCMA/DCAA/DLA → Not AMC

Exit

Your travel claim type is a...

Defense Agency Travel

- Please submit your travel claim/advance to **DFAS-Rome**
Travel Pay: Defense Agency Travel for processing.
- **Fax Number:** 317-275-0335
DSN 510-366-0335
- **Email:** DRO-DATravel@dfas.mil
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Active/Cadet/AGR → No DTS → Normal TDY/Deployments →
Not KUMISSION → Agency → DCMA/DCAA/DLA

Exit

Your travel claim type is a...

Special Actions TDY

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Active/Cadet/AGR → No DTS → Normal TDY/Deployments →
Not KUMISSION → No Agency →

Exit

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian → No DTS → Army → Reserve Command → Advance

Exit

Your travel claim type is a....

Reserve TDY Advance

- Please send your Reserve TDY Advance to **DFAS-IN Travel Pay: Reserve Travel**.
- **Fax Number:** 317-275-0336
DSN: 510-366-0336
- **Email:** DFAS-INTravelAdvances@dfas.mil
- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian → No DTS → Army → Casualty →

Exit

Your travel claim type is a...

Casualty Travel Claim

● Please submit your Casualty claim to **DFAS-IN Travel Pay: Casualty Travel**.

● **Fax Number:** 317-275-0138

DSN: 510-366-0138

● **Email:** DFAS-INTravelCasualty@dfas.mil

● **Mailing address:**

DFAS Travel Pay Services

Attn: Casualty Travel

Dept 3700

8899 East 56th Street

Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a....

Casualty Travel Claim

● Please submit your Casualty claim to **DFAS-IN Travel Pay: Casualty Travel**.

● **Fax Number:** 317-275-0138

DSN: 510-366-0138

● **Email:** DFAS-INTravelCasualty@dfas.mil

● **Mailing address:**

DFAS Travel Pay Services

Attn: Casualty Travel

Dept 3700

8899 East 56th Street

Indianapolis, IN 46249

Previous
Page

Back to
Main Page

“Regular” Civilian → No DTS → Army → Reserve Command → Not Advance

Exit

Your travel claim type is a...

Reserve TDY

- Please submit your Reserve TDY travel claim to **DFAS-IN Travel Pay: Reserve Travel**.

- **Fax Number:** 317-275-0334

DSN: 510-366-0334

- **Email:** reserve_travel@dfas.mil

- **Mailing Address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian → No DTS → Army →

Exit

Please choose your type of travel

- I'm traveling in support of the Army Active Command
- I'm traveling in support of the Army Reserve Command
- I'm traveling in support of the Army National Guard
- I'm traveling for a family member that was wounded or killed in action
- I'm traveling as a result of a noncombatant evacuation

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian → No DTS → Army → National Guard →

Exit

Are you traveling in support of a Contingency Operation?

This includes traveling in support of Operation Iraqi Freedom, Global War on Terror, Operation Enduring Freedom, Operation Noble Eagle, and/or Overseas Contingency Operation

- Yes
- No

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→Army→National Guard→Contingency→

Exit

Are you requesting an advance?

- Yes

- No

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian → No DTS → Army → National Guard → Contingency → Advance

Exit

Your travel claim type is a....

Contingency Advance

- Please submit your Contingency Advance to **DFAS-IN Travel Pay: Contingency Travel.**
- **Fax Number:** 317-275-0122
DSN: 510-366-0122
- **Email:** DFAS-INCTOAdvances@dfas.mil
- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3900
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→Army→National Guard→Contingency→
Not Advance

Exit

Your travel claim type is a....

Contingency Travel Claim

- Please submit your Contingency Claim to **DFAS- IN Travel Pay: Contingency Travel.**
- **Fax Number:** 317-275-0332
DSN: 510-366-0332
- **Email:** contingency_travel@dfas.mil
- **Mailing Address:** DFAS Travel Pay Services
Attn: Dept 3900
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→ Army→National Guard→Non-Contingency

Exit

Unfortunately.

- When your Civilian TDY travel does not pertain to a contingency operation supported by the Army National Guard, DFAS Travel cannot pay your travel claim.
- Please contact the command that provided you with your orders and request that your claim be submitted to the appropriate USPFO.
- For additional questions, please contact 1-877-ARNGPAY or email ARNG-MILPAY@ARNG-FSC.NGB.ARMY.MIL

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian → No DTS → Army → NEO →

Exit

Your travel claim type is a...

Noncombatant Evacuation Operations (NEO) Travel Claim

- Please submit your NEO claim to **DFAS-Rome Travel Pay**.
- For *quicker* processing, make sure to annotate “Evacuation Claim” on your claim.
- **Fax Number: 317-275-0329**

DSN: 510-366-0329

- **Mailing address:**

DFAS-Rome
ATTN: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Active/Cadet/AGR→No DTS→Normal TDY/Deployments→Not
KUMISSION→ No Agency→Advance

Exit

Your travel claim type is a...

Active Duty Advance

- Please submit your Active Duty Advance to **DFAS-Rome**

Travel Pay: Active Travel.

- **Fax Number:** 317-275-0330

DSN: 510-366-0330

- **Email:** DRO-TravelAdvance@dfas.mil

- **Mailing Address:**

DFAS-Rome

ATTN: Travel

325 Brooks Road

Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Select one of the following types of PCS

- **PCS claim and advances**
- **Personally Procured Move(PPM)/Do-It-Yourself Move(DITY)**
- **Retirement Claim**

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

MilPCS

You will in-process with your local Defense Military Pay Office (DMPO). Your DMPO will send your Military PCS travel voucher to **DFAS-Rome Travel Pay: Mil PCS Travel** for processing. If you have questions, please contact your **DMPO**.

**Previous
Page**

**Back to
Main Page**

Exit

Your travel claim type is a...

MILPCS PPM/DITY Claim

All military PPM/DITY claims must go through the servicing Transportation Office for approval of weight allowance. Then, submit to **DFAS-Rome Travel Pay: PCS Travel** via fax or mail:

● **Fax number:** 317-275-0277 DSN: 510-366-0277

● **Mailing Address:**

DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Exit

Your travel claim type is a...

MilPCS Retirement Claim

Please submit your Retirement Travel Claim submit to
DFAS-Rome Travel Pay: PCS Travel via fax or mail.

● **Fax number:** 317-275-0277 DSN: 510-366-0277

● **Mailing Address:**

DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Active/Cadet/AGR→No DTS→ Normal TDY/Deployments→
Not KUMISSION→No Agency→Not Advance

Exit

Your travel claim type is a...

Active Travel Claim

- Please submit your Active Travel Claim to **DFAS-Rome**

Travel Pay: Active Travel.

- **Fax Number:** 317-275-0329

DSN: 510-366-0329

- **Email:** DRO-ArmyTravel@dfas.mil

- **Mailing Address:**

DFAS-Rome

Attn: Travel

325 Brooks Road

Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→ Army → Active Command → Not Advance
→

Exit

Your travel claim type is a...

Active Travel Claim

- Please submit your Active Travel Claim to **DFAS-Rome**

Travel Pay: Active Travel.

- **Fax Number:** 317-275-0329

DSN: 510-366-0329

- **Email:** DRO-ArmyTravel@dfas.mil

- **Mailing Address:**

DFAS-Rome

Attn: Travel

325 Brooks Road

Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian → No DTS → Army → Active Command → Advance

Exit

Your travel claim type is a...

Active Duty Advance

- Please submit your Active Duty Advance to **DFAS-Rome**

Travel Pay: Active Travel.

- **Fax Number:** 317-275-0330

DSN: 510-336-0330

- **Email:** DRO-TravelAdvance@dfas.mil

- **Mailing Address:**

DFAS-Rome

ATTN: Travel

325 Brooks Road

Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Are you traveling in support of another agency?

Check the accounting classification, if it starts with a “**97**”-click yes.
If traveling in support of the Army Materiel Command-click yes.

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Does this travel claim pertain to TDY orders which depart and return you to Iraq, Kuwait, or Afghanistan?

☒ Yes

☐ No

**Previous
Page**

**Back to
Main Page**

Exit

Your travel claim type is a...

Kuwait Mission Travel Claim

- Please send your Kuwait Mission Travel Claim to
DFAS-IN Travel Pay: Contingency Travel.
- Email: kumission@dfas.mil
or
- **FTP Server:** Corp 2

**Previous
Page**

**Back to
Main Page**

Are you traveling in support of any of the following agencies?

**Defense Contract Management Agency (DCMA),
Defense Contract Audit Agency (DCAA), or
Defense Logistic Agency (DLA)**

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY/TCS → Agency → Not KUMISSION →
Not DCMA/DCAA/DLA →

Exit

Are traveling in support of Army Materiel Command (AMC)?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY/TCS → Agency → Not KUMISSION → Not DCMA/DCAA/DLA → AMC

Exit

Your travel claim type is a...

Army Materiel Command Claim

- Please submit your travel claim/advance to **DFAS-Rome Travel Pay: AMC Travel** for processing.
- **Fax Number:** 317-275-0333
DSN 510-366-0333
- **Email:** DRO-AMCTravel@dfas.mil
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

Previous Page

Back to Main Page

Army Reservist→No DTS→TDY/TCS →Agency→Not KUMISSION→
Not DCMA/DCAA/DLA→Not AMC

Exit

Your travel claim type is a...

Defense Agency Travel

- Please submit your travel claim/advance to **DFAS-Rome Travel Pay: Defense Agency Travel** for processing.
- **Fax Number:** 317-275-0335
DSN 510-366-0335
- **Email:** DRO-DATravel@dfas.mil
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY/TCS → Agency → Not KUMISSION →
DCMA/DCAA/DLA

Exit

Your travel claim type is a...

Special Actions TDY

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Are you a mobilized soldier?

This includes all Reservists traveling in support of Operation Iraqi Freedom, Global War on Terror, Operation Enduring Freedom, Operation Noble Eagle, and/or Overseas Contingency Operation.

☒ Yes

☐ No

**Previous
Page**

**Back to
Main Page**

Are you currently stationed in the CENTCOM AOR and performing travel directed on a DD Form 1610?

☒ Yes

☐ No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY/TCS → No Agency → Mobilized → TDY

Exit

Your travel claim type is a...

Kuwait Mission Travel Claim

- Please send your Kuwait Mission Travel Claim to
DFAS-IN Travel Pay: Contingency Travel.
- Email: kumission@dfas.mil
or
- **FTP Server:** Corp 2

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized →

Exit

Please choose your type of travel

- Temporary Disability Retirement Leave (TDRL)
- Active Duty Operational Support (ADOS)
- Initial Active Duty Training (IADT)/Warrior Transition Course (WTC)
- Annual Training (AT)
- Active Duty Training (ADT)/ Active Duty Training School (ADTS)
- Basic Officer Leadership Course (BOLC)
- Active Duty for Special Works (ADSW)
- Other TDY

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → ADSW

Exit

Are your orders cut for 180 days or longer?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist→ No DTS→ TDY→ No Agency→ Not mobilized→
ADSW→>179 days

Exit

Your travel claim type is a...

MilPCS

- Please submit your Mil PCS claim/advance to
DFAS-Rome Travel Pay: Mil PCS Travel.
- **Fax number:** 317-275-0277
DSN: 510-366-0277
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized →
ADSW → <180 days →

Exit

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → ADSW → <180 days → Advance

Exit

Your travel claim type is a...

Reserve TDY Advance

- Please send your Reserve TDY Advance to **DFAS-IN Travel Pay: Reserve Travel.**

- **Fax Number:** 317-275-0336

DSN: 510-366-0336

- **Email:** DFAS-INTravelAdvances@dfas.mil

- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized →
ADSW → <180 days → Not Advance

Exit

Your travel claim type is a...

Reserve TDY

- Please submit your Reserve TDY travel claim to **DFAS-IN**
Travel Pay: Reserve Travel.

- **Fax Number:** 317-275-0334
DSN: 510-366-0334

- **Email:** reserve_travel@dfas.mil

- **Mailing Address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist→ No DTS→ TDY→ No Agency→Not mobilized→ Other
TDY→

Exit

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → Other
TDY → Advance →

Exit

Your travel claim type is a...

Reserve TDY Advance

- Please send your Reserve TDY Advance to **DFAS-IN Travel Pay: Reserve Travel.**

- **Fax Number:** 317-275-0336

DSN: 510-366-0336

- **Email:** DFAS-INTravelAdvances@dfas.mil

- **Mailing address:**

DFAS Travel Pay Services

Attn: Dept 3700

8899 East 56th Street

Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → Other
TDY → Not Advance →

Exit

Your travel claim type is a...

Reserve TDY

- Please submit your Reserve TDY travel claim to **DFAS-IN**
Travel Pay: Reserve Travel.

- **Fax Number:** 317-275-0334
DSN: 510-366-0334

- **Email:** reserve_travel@dfas.mil

- **Mailing Address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → BOLC →

Exit

Who cut your travel orders?

- Reserve Command in St. Louis, MO
- Other

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → BOLC → Other →

Exit

Do your orders state PCS

authorized?

This includes “PCS Auth”, “PCS Authorized”, “Permanent Change of Station”, etc.

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → TDY → No Agency → Not mobilized → BOLC → Other →
Not PCS →

Exit

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → TDY → No Agency → Not mobilized → BOLC → Other →
Not PCS → Advance

Exit

Your travel claim type is a...

Active Duty Advance

- Please submit your Active Duty Advance to **DFAS-Rome**

Travel Pay: Active Travel.

- **Fax Number:** 317-275-0330

DSN: 510-336-0330

- **Email:** DRO-TravelAdvance@dfas.mil

- **Mailing Address:**

DFAS-Rome

ATTN: Travel

325 Brooks Road

Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Reservist → TDY → No Agency → Not mobilized → BOLC → Other
→ Not PCS → Not advance

Exit

Your travel claim type is a...

Active Travel

- Please submit your Active Travel Claim to **DFAS-Rome**

Travel Pay: Active Travel.

- **Fax Number:** 317-275-0329

DSN: 510-366-0329

- **Email:** DRO-ArmyTravel@dfas.mil

- **Mailing Address:**

DFAS-Rome

Attn: Travel

325 Brooks Road

Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → BOLC → St. Louis →

Exit

Do your orders state PCS

authorized?
This includes "PCS Auth", "PCS Authorized", "Permanent Change of Station", etc.

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → TDY → No Agency → Not mobilized → BOLC → Other → PCS

Exit

Your travel claim type is a...

MilPCS

- Please submit your Mil PCS claim/advance to **DFAS-Rome Travel Pay: Mil PCS Travel.**
- **Fax number:** 317-275-0277
DSN: 510-366-0277
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → BOLC →
St. Louis → Not PCS

Exit

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → TDY → No Agency → Not mobilized → BOLC → St. Louis
→ Not PCS → Advance

Exit

Your travel claim type is a...

Reserve TDY Advance

- Please send your Reserve TDY Advance to **DFAS-IN Travel Pay: Reserve Travel.**

- **Fax Number:** 317-275-0336

DSN: 510-366-0336

- **Email:** DFAS-INTravelAdvances@dfas.mil

- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → TDY→No Agency→ Not mobilized → BOLC → St. Louis
→ Not PCS → Not advance

Exit

Your travel claim type is a...

Reserve TDY

- Please submit your Reserve TDY travel claim to **DFAS-IN**
Travel Pay: Reserve Travel.

- **Fax Number:** 317-275-0334
DSN: 510-366-0334

- **Email:** reserve_travel@dfas.mil

- **Mailing Address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist→No DTS→TDY→No Agency→Not mobilized→BOLC→ St. Louis→ PCS

Exit

Your travel claim type is a...

MilPCS

- Please submit your Mil PCS claim/advance to **DFAS-Rome Travel Pay: Mil PCS Travel.**
- **Fax number:** 317-275-0277
DSN: 510-366-0277
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → AT →

Exit

Will you be PCSing immediately after this travel?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → AT →
Not enroute →

Exit

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → AT →
Not enroute → Not advance

Exit

Your travel claim type is a...

Reserve TDY

- Please submit your Reserve TDY travel claim to **DFAS-IN**
Travel Pay: Reserve Travel.

- **Fax Number:** 317-275-0334
DSN: 510-366-0334

- **Email:** reserve_travel@dfas.mil

- **Mailing Address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → AT →
Not enroute → Advance

Exit

Your travel claim type is a...

Reserve TDY Advance

- Please send your Reserve TDY Advance to **DFAS-IN Travel Pay: Reserve Travel.**

- **Fax Number:** 317-275-0336

DSN: 510-366-0336

- **Email:** DFAS-INTravelAdvances@dfas.mil

- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized →
AT → PCS

Exit

Your travel claim type is a...

TDY Enroute to a MilPCS Travel Claim

- Please submit your TDY Enroute to a Mil PCS claim/advance to **DFAS-Rome Travel Pay: Mil PCS Travel.**
- **Fax number:** 317-275-0277
DSN: 510-366-0277
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → ADOS
→

Exit

Please choose your type of ADOS

- OP-ADOS
- CO-ADOS
- ADOS-RC
- ADOS

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → ADOS →
CO-ADOS →

Exit

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → ADOS →
ADOS →

Exit

Are your orders cut for 180 days or longer?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized →
ADOS → ADOS → >179 days →

Exit

Your travel claim type is a...

MilPCS

- Please submit your Mil PCS claim/advance to
DFAS-Rome Travel Pay: Mil PCS Travel.
- **Fax number:** 317-275-0277
DSN: 510-366-0277
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Reservist→No DTS→TDY→ No Agency→Not mobilized→ ADOS →
ADOS → <180 days

Exit

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist→No DTS→ TDY→ No Agency→Not mobilized→ ADOS→ ADOS→
<180 days→ Advance

Exit

Your travel claim type is a...

Reserve TDY Advance

- Please send your Reserve TDY Advance to **DFAS-IN Travel Pay: Reserve Travel.**

- **Fax Number:** 317-275-0336

DSN: 510-366-0336

- **Email:** DFAS-INTravelAdvances@dfas.mil

- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist→No DTS→TDY →No Agency→Not mobilized→ADOS →
ADOS-RC →

Exit

Are your orders cut for 180 days or longer?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist→No DTS→TDY→No Agency→Not mobilized → ADOS→
ADOS-RC→<180 days

Exit

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist→No DTS→TDY→No Agency→Not mobilized →ADOS →
ADOS→<180 days →Not advance

Exit

Your travel claim type is a...

Reserve TDY

- Please submit your Reserve TDY travel claim to **DFAS-IN**
Travel Pay: Reserve Travel.

- **Fax Number:** 317-275-0334
DSN: 510-366-0334

- **Email:** reserve_travel@dfas.mil

- **Mailing Address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist→No DTS→TDY→ No Agency→ Not Mobilized→ ADOS→
CO-ADOS→ Advance

Exit

Your travel claim type is a....

Contingency Advance

- Please submit your Contingency Advance to **DFAS-IN Travel Pay: Contingency Travel.**
- **Fax Number:** 317-275-0122
DSN: 510-366-0122
- **Email:** DFAS-INCTOAdvances@dfas.mil
- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3900
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized →
ADOS → ADOS-RC → <180 days → Advance

Exit

Your travel claim type is a...

Reserve TDY Advance

- Please send your Reserve TDY Advance to **DFAS-IN Travel Pay: Reserve Travel.**

- **Fax Number:** 317-275-0336

DSN: 510-366-0336

- **Email:** DFAS-INTravelAdvances@dfas.mil

- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized
→ ADOS → ADOS-RC → >179 days

Exit

Unfortunately....

- It is against regulations (JFTR) to have an ADOS-RC order with a duration of 180 days or more; as an ADOS-RC order of 180 days or more is considered a PCS move.
- Please return to your command and have them revoke your existing ADOS-RC orders and obtain new ADOS-RC orders.

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → ADOS
→ ADOS-RC → <180 days → Not advance

Exit

Your travel claim type is a...

Reserve TDY

- Please submit your Reserve TDY travel claim to **DFAS-IN**
Travel Pay: Reserve Travel.

- **Fax Number:** 317-275-0334
DSN: 510-366-0334

- **Email:** reserve_travel@dfas.mil

- **Mailing Address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → ADOS →
CO-ADOS → Not advance

Exit

Your travel claim type is a....

Contingency Travel Claim

- Please submit your Contingency Claim to **DFAS- IN Travel Pay: Contingency Travel.**
- **Fax Number:** 317-275-0332
DSN: 510-366-0332
- **Email:** contingency_travel@dfas.mil
- **Mailing Address:** DFAS Travel Pay Services
Attn: Dept 3900
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → IADT/WTC →

Exit

Do your orders require you to be at one location for 20 weeks or longer?

- **Yes**

- Ex₁: 20 weeks at Ft. Gordon for Basic & 9 weeks at Ft. Sam Houston for MOS
- Ex₂: 15 weeks at Ft. Gordon for Basic and 6 weeks at Ft. Gordon for MOS

- **No**

- Ex₁: 19 weeks at Ft. Gordon for Basic and 19 weeks at Ft. Sam Houston for MOS
- Ex₂: 19 weeks 3 days at Ft. Sam Houston for Basic and MOS

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized →
ADT/ADTS →

Exit

Do your orders require you to be at one location for 140 days or longer?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → ADOS
→

Exit

OP-ADOS →

Are your orders cut for 180 days or longer?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist→No DTS→ TDY→ No Agency→ Not mobilized→ ADOS →
OP-ADOS→ <180 days→

Exit

Are you requesting an advance?

- Yes

- No

**Previous
Page**

**Back to
Main Page**

Army Reservist→ TDY→ No Agency→ Not mobilized→ ADOS→ OP-ADOS→ <180 days→ Not DTS→Advance

Exit

Your travel claim type is a...

Reserve TDY Advance

- Please send your Reserve TDY Advance to **DFAS-IN Travel Pay: Reserve Travel.**

- **Fax Number:** 317-275-0336

DSN: 510-366-0336

- **Email:** DFAS-INTravelAdvances@dfas.mil

- **Mailing address:**

DFAS Travel Pay Services

Attn: Dept 3700

8899 East 56th Street

Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist→No DTS→TDY → No Agency→Not mobilized → ADOS →
OP-ADOS→ <180 days→Not Advance

Exit

Your travel claim type is a...

Reserve TDY

- Please submit your Reserve TDY travel claim to **DFAS-IN**
Travel Pay: Reserve Travel.

- **Fax Number:** 317-275-0334
DSN: 510-366-0334

- **Email:** reserve_travel@dfas.mil

- **Mailing Address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized →
ADT/ADTS → >139 days

Exit

Your travel claim type is a...

MilPCS

- Please submit your Mil PCS claim/advance to
DFAS-Rome Travel Pay: Mil PCS Travel.
- **Fax number:** 317-275-0277
DSN: 510-366-0277
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized →
OP-ADOS → >179 days →

Exit

Your travel claim type is a...

MilPCS

- Please submit your Mil PCS claim/advance to
DFAS-Rome Travel Pay: Mil PCS Travel.
- **Fax number:** 317-275-0277
DSN: 510-366-0277
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Reservist→No DTS→TDY→No Agency→Not mobilized→ADT/ADTS→

Exit

<140 days→

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized →
IADT/WTC → < 20 Weeks →

Exit

Are you requesting an advance?

- Yes

- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized →
IADT/WTC → < 20 Weeks → Advance

Exit

Your travel claim type is a...

Reserve TDY Advance

- Please send your Reserve TDY Advance to **DFAS-IN Travel Pay: Reserve Travel.**

- **Fax Number:** 317-275-0336

DSN: 510-366-0336

- **Email:** DFAS-INTravelAdvances@dfas.mil

- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized →
IADT/WTC → < 20 Weeks → Not Advance

Exit

Your travel claim type is a...

Reserve TDY

- Please submit your Reserve TDY travel claim to **DFAS-IN**
Travel Pay: Reserve Travel.

- **Fax Number:** 317-275-0334
DSN: 510-366-0334

- **Email:** reserve_travel@dfas.mil

- **Mailing Address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized →
IADT/WTC → >20 Weeks

Exit

Your travel claim type is a...

MilPCS

- Please submit your Mil PCS claim/advance to
DFAS-Rome Travel Pay: Mil PCS Travel.
- **Fax number:** 317-275-0277
DSN: 510-366-0277
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Reservist → TDY → No Agency → Not mobilized → ADT/ADTS →
<139 days

Exit

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → TDRL

Exit

What are the last 5 numbers of your accounting line/classification?

- 28013
- Other

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → TDRL →
28013

Exit

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → TDRL →
Other → Advance

Exit

Your travel claim type is a...

Active Duty Advance

● Please submit your Active Duty Advance to **DFAS-Rome Travel**

Pay: Active Travel.

● **Fax Number:** 317-275-0330

DSN: 510-336-0330

● **Email:** DRO-TravelAdvance@dfas.mil

● **Mailing Address:**

DFAS-Rome

ATTN: Travel

325 Brooks Road

Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → TDRL → Other

Exit

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist→No DTS→TDY→ No Agency→Not mobilized→ADT/ADTS→<140 days→ Not Advance

Exit

Your travel claim type is a...

Reserve TDY

- Please submit your Reserve TDY travel claim to **DFAS-IN**
Travel Pay: Reserve Travel.

- **Fax Number:** 317-275-0334
DSN: 510-366-0334

- **Email:** reserve_travel@dfas.mil

- **Mailing Address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → ADT/ADTS →
<140 days → Advance

Exit

Your travel claim type is a...

Reserve TDY Advance

- Please send your Reserve TDY Advance to **DFAS-IN Travel Pay: Reserve Travel.**

- **Fax Number:** 317-275-0336

DSN: 510-366-0336

- **Email:** DFAS-INTravelAdvances@dfas.mil

- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist→No DTS→TDY→ No Agency→ Not mobilized → TDRL →
Other → Not advance

Exit

Your travel claim type is a...

Active Travel

- Please submit your Active Travel Claim to **DFAS-Rome**

Travel Pay: Active Travel.

- **Fax Number:** 317-275-0329

DSN: 510-366-0329

- **Email:** DRO-ArmyTravel@dfas.mil

- **Mailing Address:**

DFAS-Rome

Attn: Travel

325 Brooks Road

Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Army Reservist→ No DTS→TDY→ No Agency→ Not mobilized → TDRL→
28013→Advance

Exit

Your travel claim type is a...

Reserve TDY Advance

- Please send your Reserve TDY Advance to **DFAS-IN Travel Pay: Reserve Travel.**

- **Fax Number:** 317-275-0336

DSN: 510-366-0336

- **Email:** DFAS-INTravelAdvances@dfas.mil

- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY → No Agency → Not mobilized → TDRL
→ 28013 → Not Advance

Exit

Your travel claim type is a...

Reserve TDY

- Please submit your Reserve TDY travel claim to **DFAS-IN**
Travel Pay: Reserve Travel.

- **Fax Number:** 317-275-0334
DSN: 510-366-0334

- **Email:** reserve_travel@dfas.mil

- **Mailing Address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY/TCS → No Agency → Mobilized → Not
KUMISSION →

Exit

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Army Reservist→ No DTS→TDY/TCS → No Agency→ Mobilized →
Not KUMISSION→Advance

Exit

Your travel claim type is a....

Contingency Advance

- Please submit your Contingency Advance to **DFAS-IN Travel Pay: Contingency Travel.**
- **Fax Number:** 317-275-0122
DSN: 510-366-0122
- **Email:** DFAS-INCTOAdvances@dfas.mil
- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3900
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Army Reservist → No DTS → TDY/TCS → No Agency → Mobilized → Not KUMISSION → Not Advance

Exit

Your travel claim type is a...

Contingency Travel Claim

- Please submit your Contingency Claim to **DFAS- IN Travel Pay: Contingency Travel.**
- **Fax Number:** 317-275-0332
DSN: 510-366-0332
- **Email:** contingency_travel@dfas.mil
- **Mailing Address:** DFAS Travel Pay Services
Attn: Dept 3900
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

For this specific trip, are you able to file and/or have you ever filed all or any portion of this travel claim through **Defense Travel System (DTS)** ?

- **Yes**

- **No**

Help

**Back to
Main Page**

If any portion of your travel has already been reimbursed through DTS, you **should not** file a manual travel voucher.

Filing a manual travel voucher when also being paid in DTS for the same period of travel can result in overpayments, which will ultimately put you in **debt** to the United States.

If you have a DTS profile, then it is recommended that you check with your DTS administrator before filing a manual claim.

Previous
Page

Back to
Main Page

Unfortunately...

- DFAS Travel cannot pay your manual travel claim.
- You must file or continue to file your claim within DTS. Otherwise, if you submit a manual claim, your claim will be returned to you without payment.
- [Click here for DTS](#)

**Previous
Page**

**Back to
Main Page**

Please choose your type of travel

- TDY
- PCS
- I'm traveling in support of a soldier that was wounded or killed in action
- I'm traveling as a result of a noncombatant evacuation

**Previous
Page**

**Back to
Main Page**

Are you traveling as a result of a
Navy noncombatant evacuation?

- Yes
- No

Previous
Page

Back to
Main Page

Are you traveling as a result of one of the following defense agencies' noncombatant evacuation?

Defense Contract Management Agency

- (DCMA),

Defense Contract Audit Agency (DCAA),

Defense Logistic Agency (DLA), or

- **No** Defense Technical Information Center (DTIC)

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Noncombatant Evacuation Operation (NEO) Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
 - **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
 - **Email:** DFASINTravelColumbus@dfas.mil
 - **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Did one of the following issue your evacuation order?

Space and Naval Warfare Systems (SPAWAR)

Naval Undersea Warfare Center (NUWC-Newport and Keyport)

Naval Air Systems Command (NAVAIR)

Naval Sea Systems Command (NAVSEA)

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Did one of the following issue your evacuation order?

Naval Air Warfare Center Weapons Division (NAWCWD)-China Lake

Naval Surface Warfare Center (NSWC)-Crane Division

Naval Reserve Officers Training Corp (NROTC)

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Noncombatant Evacuation Operations (NEO) Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
 - **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
 - **Email:** DFASINTravelColumbus@dfas.mil
 - **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

Previous
Page

Back to
Main Page

Your travel claim type is a...

Navy Noncombatant Evacuation Operations (NEO) Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
 - **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
 - **Email:** DFASINTravelColumbus@dfas.mil
 - **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Unfortunately...

- DFAS was unable to determine where to submit your Navy noncombatant evacuation operations travel order.
- Please submit your claim to your servicing finance office. If you have additional questions, please consult your chain of command.

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Noncombatant Evacuation Operations (NEO) Travel Claim

- Please submit your NEO claim to **DFAS-Rome Travel Pay**.
- For *quicker* processing, make sure to annotate “Evacuation Claim” on your claim.
- **Fax Number: 317-275-0329**

DSN: 510-366-0329

- **Mailing address:**

DFAS-Rome
ATTN: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Casualty Travel Claim

● Please submit your Casualty claim to **DFAS- IN Travel Pay:**
Casualty Travel.

● **Fax Number:** 317-275-0138

DSN: 510-366-0138

● **Email:** DFAS-INTravelCasualty@dfas.mil

● **Mailing address:**

DFAS Travel Pay Services

Attn: Casualty Travel

Dept 3700

8899 East 56th Street

Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Does this travel claim pertain to TDY orders which depart and return you to Iraq, Kuwait, or Afghanistan?

☒ Yes

☐ No

**Previous
Page**

**Back to
Main Page**

Are you traveling in support of the
Active Army Command?

Note: This also includes Active Guard Reserve (AGR)

☐ Yes

☐ No

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Active Kuwait Mission Travel Claim

- Please send your Active Kuwait Mission Travel Claim to **DFAS-Rome Travel Pay: Active Travel Kuwait Mission Team**.
- **Email: DRO-KU-MISSION@DFAS.MIL**

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Kuwait Mission Travel Claim

- Please send your Kuwait Mission Travel Claim to **DFAS-IN Travel Pay: Contingency Operations.**

- **Email:** kumission@dfas.mil

or

- **FTP Server:** Corp2

**Previous
Page**

**Back to
Main Page**

Are you employed by any of the following defense agencies?

**Defense Contract Management Agency (DCMA),
Defense Contract Audit Agency (DCAA),
Defense Logistic Agency (DLA), or
Defense Technical Information Center (DTIC)**

- Yes
- No

**Previous
Page**

**Back to
Main Page**

DoD Civilian → No DTS → TDY → Not KUMISSION → DA → Not DCMA/DCAA/DLA →

Exit

Are you employed by Army Materiel Command (AMC)?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

DoD Civilian → No DTS → TDY → Not KUMISSION → DA →
Not DCMA/DCAA/DLA → AMC

Exit

Your travel claim type is a...

Army Materiel Command Claim

- Please submit your travel claim/advance to **DFAS-Rome Travel Pay: AMC Travel** for processing.
- **Fax Number:** 317-275-0333
DSN 510-366-0333
- **Email:** DRO-AMCTravel@dfas.mil
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

DoD Civilian → No DTS → TDY → Not KUMISSION → DA → Not
DCMA/DCAA/DLA → Not AMC

Exit

Your travel claim type is a...

Defense Agency Travel

- Please submit your travel claim/advance to **DFAS-Rome**
Travel Pay: Defense Agency Travel for processing.
- **Fax Number:** 317-275-0335
DSN 510-366-0335
- **Email:** DRO-DATravel@dfas.mil
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Exit

Your travel claim type is a...

Special Actions TDY

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Service
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Civilian Relocation Advance

- Please submit your Civilian PCS travel advance to **DFAS-Rome Travel Pay**.
- **Fax number:** (216)367-3428
DSN: 580-7839
- **Email address:** CCO-216-367-3422@DFAS.MIL
- **Mailing address:**
DFAS Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

Previous
Page

Back to
Main Page

Your travel claim type is a...

Civilian Relocation

- Please submit your Civilian PCS claim to **DFAS-Rome Travel Pay.**
- **Fax number:** 216-367-3422
216-367-3423
216-367-3424
DSN: 580-7833, 7834, 7835
- **Email address:** CCO-216-367-3422@DFAS.MIL
- **Mailing address:**
DFAS Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian →DTS

Exit

For this specific trip, are you able to file and/or have you ever filed all or any portion of this travel claim through **Defense Travel System** (DTS)?

- Yes
- No

Help

**Back to
Main Page**

If any portion of your travel has already been reimbursed through DTS, you **should not** file a manual travel voucher.

Filing a manual travel voucher when also being paid in DTS for the same period of travel can result in overpayments, which will ultimately put you in **debt** to the United States.

If you have a DTS profile, then it is recommended that you check with your DTS administrator before filing a manual claim.

Previous
Page

Back to
Main Page

Unfortunately...

- DFAS Travel cannot pay your manual travel claim.
- You must file or continue to file your claim within DTS. Otherwise, if you submit a manual claim, your claim will be returned to you without payment.
- [Click here for DTS](#)

**Previous
Page**

**Back to
Main Page**

Which branch of the Department of Defense are you traveling to support?

- **Army** (For Army Materiel Command (AMC), click [Defense Agency](#))
- **Navy**
- **Defense Agency** (Note : Check your order’s accounting classification, if it begins with a “97”, click [here](#))
- **Other**

“Regular” Civilian → No DTS → Navy →

Exit

Are you traveling as a result of a noncombatant evacuation?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→Navy→NEO→

Exit

Did one of the following issue your evacuation order?

Space and Naval Warfare Systems (SPAWAR)

Naval Undersea Warfare Center (NUWC-Newport and Keyport)

Naval Air Systems Command (NAVAIR)

Naval Sea Systems Command (NAVSEA)

- Yes
- No

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→Navy→NEO→Not Group A→

Did one of the following issue your evacuation order?

Naval Air Warfare Center Weapons Division (NAWCWD)-China Lake

Naval Surface Warfare Center (NSWC)-Crane Division

Naval Reserve Officers Training Corp (NROTC)

- Yes
- No

[Previous Page](#)[Back to Main Page](#)

Your travel claim type is a...

Navy Noncombatant Evacuation Operations (NEO) Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
 - **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
 - **Email:** DFASINTravelColumbus@dfas.mil
 - **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Noncombatant Evacuation Operations (NEO) Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
 - **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
 - **Email:** DFASINTravelColumbus@dfas.mil
 - **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian → No DTS → Navy → NEO → Not Group A → Not Group B

Exit

Unfortunately...

- DFAS was unable to determine where to submit your Navy noncombatant evacuation operations travel order.
- Please contact the command that produced your order to find out where to submit your claim.

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→DoD/Defense Agency→

Exit

Are you traveling as a result of a noncombatant evacuation?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Are you traveling as a result of one of the following defense agencies’ noncombatant evacuation?

Defense Contract Management Agency

- (DCMA),

Defense Contract Audit Agency (DCAA),

Defense Logistic Agency (DLA), or

- **No** Defense Technical Information Center (DTIC)

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→ No DTS→ DoD/Defense Agency→ NEO→
DCMA,DCAA,DLA,DTIC

Exit

Your travel claim type is a...

Noncombatant Evacuation Operations (NEO) Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→ No DTS→ DoD/Defense Agency→ NEO→ Not
DCMA,DCAA,DLA,DTIC

Exit

Your travel claim type is a...

Noncombatant Evacuation Operations (NEO) Travel Claim

- Please submit your NEO claim to **DFAS-Rome Travel Pay**.
- For *quicker* processing, make sure to annotate “Evacuation Claim” on your claim.
- **Fax Number: 317-275-0329**

DSN: 510-366-0329

- **Mailing address:**

DFAS-Rome
ATTN: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Are you traveling in support of any of the following agencies?

**Defense Contract Management Agency (DCMA),
Defense Contract Audit Agency (DCAA),
Defense Logistic Agency (DLA), or
Defense Technical Information Center (DTIC)**

- Yes
- No

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian → No DTS → DoD/Defense Agency → Not NEO → Not
DCMA/DCAA/DLA/DTIC →

Exit

Are traveling in support of Army Materiel Command (AMC)?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→DoD/Defense Agency→ Not NEO→Not
DCMA/DCAA/DLA/DTIC → AMC

Exit

Your travel claim type is a...

Army Materiel Command Claim

- Please submit your travel claim/advance to **DFAS-Rome Travel Pay: AMC Travel** for processing.
- **Fax Number:** 317-275-0333
DSN 510-366-0333
- **Email:** DRO-AMCTravel@dfas.mil
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→ DoD/Defense Agency→Not NEO→ Not DCMA/DCAA/DLA/DTIC →Not AMC

Exit

Your travel claim type is a...

Defense Agency Travel

- Please submit your travel claim/advance to **DFAS-Rome Travel Pay: Defense Agency Travel** for processing.
- **Fax Number:** 317-275-0335
DSN 510-366-0335
- **Email:** DRO-DATravel@dfas.mil
- **Mailing Address:**
DFAS-Rome
Attn: Travel
325 Brooks Road
Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→DoD/Defense Agency→Not NEO→
DCMA/DCAA/DLA/DTIC

Exit

Your travel claim type is a...

Special Actions TDY

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian → No DTS → Navy → Not NEO →

Exit

You are traveling in support of...

- Space and Naval Warfare Systems (SPAWAR)
- Naval Undersea Warfare Center (NUWC-Newport and Keyport)
- Naval Air Systems Command (NAVAIR)
- Naval Sea Systems Command (NAVSEA)
- Naval Air Warfare Center Weapons Division (NAWCWD)-China Lake
- Naval Surface Warfare Center (NSWC)-Crane Division
- Naval Reserve Officers Training Corp (NROTC)
- Other

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→Navy→Not NEO→Space and Naval Warfare Systems (SPAWAR)

Exit

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→Navy→Not NEO→Naval Undersea Warfare Center (NUWC-Newport & Keyport)

Exit

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→Navy→Not NEO→ Naval Air Systems Command (NAVAIR)

Exit

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→Navy→Not NEO→ Naval Sea Systems Command (NAVSEA)

Exit

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→Navy→Not NEO→Naval Air Warfare Center
Weapons Division (NAWCWD)-China Lake

Exit

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

“Regular Civilian”→No DTS→Navy→Not NEO→Naval Surface Warfare Center (NSWC)-Crane Division

Exit

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

“Regular” Civilian→No DTS→Navy→Not NEO→Naval Reserve Officers
Training Corp (NROTC)

Exit

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

“Regular Civilian” → No DTS → Navy → Not NEO → Other

Exit

Unfortunately...

- We were unable to determine your type of travel.
- Please contact the unit that cut your orders to determine where to send your Navy Travel Claim.

**Previous
Page**

**Back to
Main Page**

Unfortunately...

- We were unable to determine your type of travel.
- Please contact the command that produced your order to find out where to submit your claim.

**Previous
Page**

**Back to
Main Page**

Which branch of the Department of Defense are you traveling to support?

- **Army** (For Army Materiel Command (AMC), click [Defense Agency](#))
- **Navy**
- **Defense Agency** (Note : Check your order's accounting classification, if it begins with a " 97 ", click here)
- **Other**

**Previous
Page**

**Back to
Main Page**

Please choose your type of travel

- I'm traveling in support of the Army Active Command
- I'm traveling in support of the Army Reserve Command
- I'm traveling in support of the Army National Guard

**Previous
Page**

**Back to
Main Page**

DoD Civilian→No DTS→TDY→Not KUMISSION→Army→
National Guard→

Exit

Are you traveling in support of a Contingency Operation?

This includes traveling in support of Operation Iraqi Freedom, Global War on Terror, Operation Enduring Freedom, Operation Noble Eagle, and/or Overseas Contingency Operation

- Yes
- No

**Previous
Page**

**Back to
Main Page**

DoD Civilian→No DTS→TDY→Not KUMISSION→Army→
National Guard→ Contingency→

Exit

Are you requesting an advance?

- Yes

- No

**Previous
Page**

**Back to
Main Page**

DoD Civilian→No DTS→TDY→Not KUMISSION→Army→
National Guard→Contingency→Advance

Exit

Your travel claim type is a....

Contingency Advance

- Please submit your Contingency Advance to **DFAS-IN Travel Pay: Contingency Travel.**
- **Fax Number:** 317-275-0122
DSN: 510-366-0122
- **Email:** DFAS-INCTOAdvances@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3900
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

DoD Civilian→No DTS→TDY→Not KUMISSION→Army→
National Guard→Contingency→Not Advance

Exit

Your travel claim type is a....

Contingency Travel Claim

- Please submit your Contingency Claim to **DFAS- IN Travel Pay: Contingency Travel.**
- **Fax Number:** 317-275-0332
DSN: 510-366-0332
- **Email:** contingency_travel@dfas.mil
- **Mailing Address:** DFAS Travel Pay Services
Attn: Dept 3900
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

DoD Civilian→No DTS→TDY→Not KUMISSION→Army→
National Guard→Non Contingency

Exit

Unfortunately.

- When your Civilian TDY travel does not pertain to a contingency operation supported by the Army National Guard, DFAS Travel cannot pay your travel claim.
- Please submit your claim through your unit chain of command and it will be submitted to the appropriate USPFO.
- For additional questions, please contact 1-877-ARNGPAY or email ARNG-MILPAY@ARNG-FSC.NGB.ARMY.MIL

**Previous
Page**

**Back to
Main Page**

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Exit

Your travel claim type is a...

Active Duty Advance

- Please submit your Active Duty Advance to **DFAS-Rome**

Travel Pay: Active Travel.

- **Fax Number:** 317-275-0330

DSN: 510-336-0330

- **Email:** DRO-TravelAdvance@dfas.mil

- **Mailing Address:**

DFAS-Rome

ATTN: Travel

325 Brooks Road

Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

DoD Civilian→No DTS→TDY→Not KUMISSION→Army→Active→
Not Advance

Exit

Your travel claim type is a...

Active Travel Claim

- Please submit your Active Travel Claim to **DFAS-Rome**

Travel Pay: Active Travel.

- **Fax Number:** 317-275-0329

DSN: 510-366-0329

- **Email:** DRO-ArmyTravel@dfas.mil

- **Mailing Address:**

DFAS-Rome

Attn: Travel

325 Brooks Road

Rome, NY 13441

**Previous
Page**

**Back to
Main Page**

Are you requesting an advance?

- Yes
- No

**Previous
Page**

**Back to
Main Page**

Exit

Your travel claim type is a....

Reserve TDY Advance

- Please send your Reserve TDY Advance to **DFAS-IN Travel Pay: Reserve Travel.**

- **Fax Number:** 317-275-0336

DSN: 510-366-0336

- **Email:** DFAS-INTravelAdvances@dfas.mil

- **Mailing address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

DoD Civilian→No DTS→TDY→Not KUMISSION→Army→Reserve→
Not Advance→

Exit

Your travel claim type is a...

Reserve TDY

- Please submit your Reserve TDY travel claim to **DFAS-IN Travel Pay: Reserve Travel.**

- **Fax Number:** 317-275-0334
DSN: 510-366-0334

- **Email:** reserve_travel@dfas.mil

- **Mailing Address:**

DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

You are traveling in support of...

- Space and Naval Warfare Systems (SPAWAR)
- Naval Undersea Warfare Center (NUWC-Newport and Keyport)
- Naval Air Systems Command (NAVAIR)
- Naval Sea Systems Command (NAVSEA)
- Naval Air Warfare Center Weapons Division (NAWCWD)-China Lake
- Naval Surface Warfare Center (NSWC)-Crane Division
- Naval Reserve Officers Training Corp (NROTC)
- Other

**Previous
Page**

**Back to
Main Page**

DoD Civilian→No DTS→TDY→ Not DTS→Not KUMISSION→Navy→“Space and Naval Warfare Systems (SPAWAR)

Exit

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Your travel claim type is a...

Navy Travel Claim

- Please submit your claim/advance to **DFAS-IN Travel Pay: Special Actions Division** for processing.
- **Fax Number:** 317-275-0150 or
DSN: 510-366-0150
- **Email:** DFASINTravelColumbus@dfas.mil
- **Mailing address:**
DFAS Travel Pay Services
Attn: Dept 3700
8899 East 56th Street
Indianapolis, IN 46249

**Previous
Page**

**Back to
Main Page**

Unfortunately...

- We were unable to determine your type of travel.
- Please consult your chain of command to determine where to send your Navy Travel Claim.

**Previous
Page**

**Back to
Main Page**

Unfortunately...

- We are unable to determine your type of travel.
- Please consult your chain of command and/or contact the command cutting your order to find out where to file your travel claim.

**Previous
Page**

**Back to
Main Page**

**Back to
Main Page**

Exit

Additional Questions?

Please contact the appropriate
Travel Pay Customer Service line for assistance.

DFAS Travel Pay Customer Service	Phone	Email
Civilian Relocation	Toll Free:1-800-756-4571, option 3 Com: 216-522-6998 DSN: 580-6998	CCO-216-367- 3422@DFAS.MIL
All Other DFAS Travel Questions	Toll Free:1-888-332-7366 Com: 317-212-0300 DSN: 699-0300	http://go.usa.gov/9Sx



Are you commissioned through a Federal Institution (ex. United States Army Cadet Command, Direct Commission, Officer Candidate School)?

- Yes

- No

**Previous
Page**

**Back to
Main Page**

Army National Guard → No DTS → TDY/TCS → Not mobilized →
Commissioned

Exit

Your travel claim type is a...

Active Travel Claim

- Please submit your Active Travel Claim to **DFAS-Rome**

Travel Pay: Active Travel.

- **Fax Number:** 317-275-0329

DSN: 510-366-0329

- **Email:** DRO-ArmyTravel@dfas.mil

- **Mailing Address:**

DFAS-Rome

Attn: Travel

325 Brooks Road

Rome, NY 13441

**Previous
Page**

**Back to
Main Page**